

**RAVI & BEAS WATERS TRIBUNAL**  
**Government of India**  
**MINISTRY OF JAL SHAKTI, D/O WATER RESOURCES, RD & GR**  
5<sup>th</sup> Floor Mohan Singh Place, Baba Khark Singh Marg,  
Connaught Place, New Delhi – 110 001  
Telephone No. 24101670 (Office) Email: registrarrbwt@gmail.com

No06/RBWT/Recruitment/2020/Part-II/24

Dated: 5<sup>th</sup> June, 2025

To,

**Under Secretary (BM),**  
**Ministry of Jal Shakti,**  
DoWR, RD & GR,  
Block-3, C.G.O. Complex, Lodhi Road,  
New Delhi-110003.

**Sub: Publication of circular for filling up of the post of Assistant Registrar (Group A) on Deputation (including short-term contract basis)/Re-employment basis in the Ravi & Beas Waters Tribunal.**

Sir,

I am directed to enclose herewith a Vacancy Circular marked as "**Annexure-B**" along with Conditions of Eligibility/Terms of Appointment of posts as indicated in **Annexure- 1A** and application format as Annexure-II, with a request to publish the same on the Website of Ministry of Jal Shakti, Deptt. of Water Resources, RD & GR i.e. <http://jalshakti-dowr.gov.in/>. Last date for receiving the application for various posts is 60 days from the date of publication in Employment News. {Soft copy of the application as advance copy can be sent through Email to [rbwtrecruitment@gmail.com](mailto:rbwtrecruitment@gmail.com).}

2. A brief advertisement of Vacancy Circular marked as "**Annexure-A**" has also been sent for publication in the Employment News (English/Hindi) stating that for more information/details of Posts, terms and conditions etc. candidates may visit the website of MoJS.

3. It is, therefore, requested to publish the Vacancy Circular as "**Annexure-B**" along with Conditions of Eligibility/Terms of Appointment of Assistant Registrar indicated in **Annexure-1A** and application format as Annexure-II, on the Website of Ministry of Jal Shakti Deptt. Water Resources, RD & GR.

4. In order to give wide publicity of the Vacancy Circular, a copy of the same may be forwarded to DoPT, all Ministries and Registrar of Supreme Court of India and all High Courts including Delhi High Court with a request to hoist the Circular on their respective websites. A list of email ID's of Supreme Court and High Courts is enclosed herewith as "Annexure-C" for your reference.

**Encls.:** as above.

Yours faithfully,



(Rita Chopra)

Registrar, RBWT

**Copy to:-**

1. Director, NIC, D/o WR, RD & GR with the request to upload the advertisement on the website of MoJS, D/o WR, RD & GR.
2. US (CS-I), Coord. DOPT, Lok Nayak Bhawan, Khan Market, New Delhi with the request to get the vacancy circular uploaded on the DoPT'S website for wider circulation.

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 Connaught Place, New Delhi – 110 001  
 Telephone No. 24101670 (Office) Email: registrarrbwt@gmail.com

**No.06/RBWT/Recruitment of Posts/2020/Part-II**

**VACANCY CIRCULAR**

Applications from eligible candidates are invited for filling up of following (Group A) post on Deputation (including short-term contract basis)/Re employment basis in Ravi & Beas Waters Tribunal from the employees /Officers of the Central Govt./State Govt./ Union Territories' Government /P.S.Us/Courts /Tribunals on usual terms and conditions of deputation issued vide DOPT OM No.6/8/2009-Estt.(Pay II) dated 17<sup>th</sup> June, 2010 or as amended from time to time and from employees / Officer retired from Central Govt./UT./State Governments/P.S.Us/Courts/Tribunals on existing terms and conditions of re-employment issued vide DOP&T O.M. No.3/03/2016-Estt.(Pay II) dated 01.05.2017 or as amended from time to time:-

<u>S.No.</u>	<u>Name of Post</u>	<u>Number of Posts</u>	<u>Level in the Pay Matrix</u>
1.	Assistant Registrar	01	Level 11

2. Conditions of Eligibility/Terms of Appointment for the above mentioned posts are indicated in **Annexure-1A**.
3. The applicants should clearly indicate in their bio data in the application format (enclosed as **Annexure-II**) to this circular i.e name, date of birth, date of superannuation, present designation with pay scale, post held on regular basis with date and pay scale , name of the department with telephone/Fax No./E-mail ID, service experience in chronological order, educational, technical qualifications, training, if any, undergone, and any other information relevant to the post applied for with the declaration of completeness and correctness of application and declaration that he/she will not be allowed to withdraw his/her candidature once selected for the post.
4. The person selected for appointment will 'NOT' be eligible for Govt. accommodation during the period of deputation/ Re-employment in this Tribunal.
5. The respective officer/department while forwarding the application of the candidate(s) for deputation should clearly certify the particulars along with CR dossiers for preceding 5 years and enclose the list of major/minor penalties imposed (if any) together with Vigilance/Disciplinary clearance and its Integrity Certificate.
6. All the applications should reach to **Head of Department, Ravi & Beas Waters Tribunal at above address within 60 days from the date of publication in the Employment News. For more information/details of the posts, terms and condition etc. please visit the Ministry of Jal Shakti, Deptt. of Water Resources, RD & GR Website i.e <http://jalshakti-dowr.gov.in/>.**
7. Soft copy of the application as advance copy can be sent through Email to [rbwtrecruitment@gmail.com](mailto:rbwtrecruitment@gmail.com).
8. Applications received after the prescribed period or not accompanied with the requisite information/ document are liable to be rejected.

  
 (Rita Chopra)  
 Registrar, RBWT



1. **Name of the post : Assistant Registrar**
2. **Number of posts : One (01)**
3. **Classification of post : Group 'A' Ministerial**
4. **Pay Scale : Pay Matrix Level 11 in the 7<sup>th</sup> CPC PAY MATRIX (67700- 208700)**
5. **Age Limit:** The maximum age limit for appointment by deputation including short term contract shall not be exceeding 56 years on the closing date of receipt of application.
6. **As per Recruitment Rules the post shall be filled up in the following manner:**  
**Deputation (including short term contract) basis:**

Officer under the Central Government/ State Government/ UT/ PSUs/ Autonomous/ Semi-Government/ Statutory Organisations etc. **(i)** Having analogous post on regular basis **OR** having the a post in Level 8 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band Rs. 9300 – 34800/- + GP Rs. 4800/- (6<sup>th</sup> CPC) with six years regular service in the grade **OR** Holding the post in Level 6 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 – 34800/- + GP 4200 (6<sup>th</sup> CPC) with ten years regular service in the grade **AND (ii)** Possessing of at least 3 years' experience of Establishment Administration and Account etc. of the Government establishment.

**Note:** Period of deputation/ contract including the period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed 3 years or till the life of the Tribunal or till further orders whichever is earliest. The maximum age limit for appointment by deputation including short term contract shall not be exceeding 56 years.

**Re-employment basis:**

Officers retired from the Central Government/ State Government/ UT Govt. Including State Judicial Services/ PSUs/ Autonomous/ Semi Govt./Statutory Organisation etc.**(i)** Holding analogous post on regular basis **OR** holding the post in Level 8 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 – 34800/- + GP Rs. 4800/- (6<sup>th</sup> CPC) with six year regular service in the grade **OR** holding the post in Level 6 of 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 – 34800/- + GP 4200 (6<sup>th</sup> CPC) with ten years regular service in the grade **AND (ii)** Possessing of at least 3 years' experience of Establishment Administration and Account of the Government establishment.

Provided that the initial appointment shall be for a period of one year and likely to be extendable on year to year basis subject to the condition that the retired Govt. Servant appointed as Assistant Registrar shall cease to hold the post of Assistant Registrar after he attains the age of 65 years. Beyond that, the term of incumbent can be extended further for a period of not more than six months on the same terms and conditions in public interest, if required.

*Relief*



To be filled by the applicant

- 1. Name
- 1. Date of Birth
- 2. Date of superannuation :
- 3. Designation with Grade/ Group of Post
- 4. Post holding on regular basis and w.e.f.
- 5. Pay Scale on regular basis w.e.f. :
- 6. Name of the Department (and/or) Office :
- 7. Service Particulars in chronological order point wise :  
[If the space is not sufficient a separate sheet may be enclosed).

Sl. No.	Post held & office	From	To	Scale of pay	Nature of Appointment (Substantive/ Officiating /Adhoc)	Nature of duties
1	2	3	4	5	6	7

- 8. Educational /Technical Qualification:
- 9. Experience /Training undergone:
- 10. Experience of Working in Administration, Accounts in the Ministry or any Court/Tribunal on Judicial side:
- 11. Knowledge of Computer:
- 12. Present Address :
- 13. Permanent Address:
- 14. Phone/ Mobile No. :
- 15. Email ID:
- 16. Any other information, if any:

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and I shall not withdraw my candidature once selected for the post.

Signature of applicant,  
Address & Contact Nos. \_\_\_\_\_

TO BE FILLED IN BY THE FORWARDING AUTHORITY IF APPLYING ON DEPUTATION BASIS

It is certified that particular given above are correct as per service record and the officer will be relieved for appointment on deputation basis. His/her application is forwarded along with (1) Vigilance Clearance Certificate and (2) C.R. Dossiers ( for last 5 years)(if not enclosed, the time on which these documents will be sent by the Department)

Signature.....  
Name.....  
Designation .....  
(Department of the forwarding officer)  
With date and office Seal.



## Email IDs of Registrars, Supreme Court of India and High Courts

S.No.	Supreme Court / High Courts	Email ID
1.	Supreme Court of India	sg.office@sci.nic.in, admin.i@sci.nic.in
2.	Allahabad	rg@allahabadhighcourt.in
3.	Andhra Pradesh	jplsection@gmail.com
4.	Bombay	hcbom.mah@nic.in
5.	Kolkata	cj-wb@nic.in
6.	Chhattisgarh	highcourt.cg@nic.in
7.	Delhi	delhihighcourt@nic.in
8.	Gauhati	highcourt.ghc@gmail.com
9.	Gujarat	rg-hc-guj@nic.in
10.	Himachal Pradesh	hicourt-hp@nic.in
11.	Jammu & Kashmir	hcjmu-jk@nic.in
12.	Jharkhand	rgjhc-jhr@nic.in
13.	Karnataka	rghck@kar.nic.in
14.	Kerala	hckerala@nic.in
15.	Madras	regrgenl@tn.nic.in
16.	Madhya Pradesh	mphc@nic.in
17.	Manipur	hcm_imphal@yahoo.co.in
18.	Meghalaya	highcourtmeghalaya@gmail.com
19.	Orissa	highcourt.or@nic.in
20.	Patna	hcpat-bih@nic.in
21.	Punjab & Haryana	highcourtchd@indianjudiciary.gov.in
22.	Rajasthan	hc-ri@nic.in
23.	Sikkim	hc-sik@nic.in
24.	Telangana	reg.adm-tshc@aij.gov.in
25.	Tripura	highcourt.agt@gmail.com
26.	Uttarakhand	highcourt-ua@nic.in

*Sub. Reg.*